



FREIGHT PROVIDER MANUAL

USER GUIDE TO TIME SLOTTING AND CROPCONNECT CARRIER PORTAL

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TIME SLOTTINGTIME SLOTTING

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GrainCorp

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2. Overview of GrainCorp's Systems for Truck Companies

GrainCorp deals with truck companies in different ways depending on the commercial relationship.

Truck companies where GrainCorp pays for the freight to move grain between locations are referred to as GrainCorp sub-contractors in this document.

Customers that warehouse grain with GrainCorp and engage truck subcontractors to move grain into and out of GrainCorp sites are referred to as non-GrainCorp subcontractors throughout this document. For these movements, the commercial relationship is between the customer and the truck subcontractor.

Outside of harvest, all grain truck movements book time slots and are the intended audience for this document.

Harvest movements do not have time slots and all data related to the truck is captured when the truck is processed on site. Harvest trucks will not use the systems outlined in this document.

2.1. GrainCorp Subcontractors

Trucks subcontracting to GrainCorp use the CropConnect Carrier Portal to accept loads, view rates, update truck registrations, upload paperwork and manage compliance documents.

GrainCorp subcontractors also use Time Slotting to enter details for trucks, including the truck code, weight limit type and any associated permit numbers.

Once the details are entered into Time Slotting, they save into the Settings tab, and will automatically populate in Time Slotting when the registration is entered into the CropConnect Carrier Portal for future movements. The details will need to be updated when they change, or when they expire.

When truck registrations are entered into the CropConnect Carrier Portal, notifications display if permits are not set up correctly in Time Slotting.

2.2. Non-GrainCorp Subcontractors

Trucks completing freight movements where GrainCorp does not pay for the freight only need to use Time Slotting.

Once customers assign truck companies (freight providers) against orders to move grain into and out of the GrainCorp network, time slots can be booked against the order.

During the time slot booking process, details for trucks, including the truck code, weight limit type and any associated permits are entered into the system and this information replicates onto site weighbridge and sample stand computers to streamline processing.

Details for truck registrations save to Settings in Time Slotting and will automatically pre-populate for future bookings when the registration is selected.

2.3. How to Access Time Slotting and the CropConnect Carrier Portal

Freight Providers that have previously registered for a Freight Provider Id Number and systems access will be able to access Time Slotting.

GrainCorp subcontractors can access the CropConnect Carrier Portal using the same log in details in Time Slotting

To register as a new freight provider, the 'Road Freight Provider Application' must be completed. It is available on the GrainCorp website under Grains, in the Agreements, Schedules and Forms page.

<http://www.graincorp.com.au/grains/agreement-forms>.



This form is to be used to obtain a Freight Provider ID which is required to register a Freight Provider account in Time Slotting and the CropConnect Carrier Portal.

Section A: Request Details			
Requested by: <small>(please tick)</small>	Road Freight Provider <input type="checkbox"/>	Buyer <input type="checkbox"/>	Grower <input type="checkbox"/>
Wishing to Transport on behalf of:	GrainCorp <input type="checkbox"/>	Customer/Grower <input type="checkbox"/>	

Section B: Requestor Details	
Contact Name: <input style="width: 80%;" type="text"/>	Email: <input style="width: 80%;" type="text"/>
Company: <input style="width: 80%;" type="text"/>	Phone: (<input style="width: 10%;" type="text"/>) <input style="width: 70%;" type="text"/>
Position: <input style="width: 80%;" type="text"/>	Fax: (<input style="width: 10%;" type="text"/>) <input style="width: 70%;" type="text"/>
Signature: <input style="width: 80%;" type="text"/>	Date: <input style="width: 15%;" type="text"/> / <input style="width: 15%;" type="text"/> / <input style="width: 15%;" type="text"/>

Section C: Freight Provider Details	
Freight Provider Name: <input style="width: 80%;" type="text"/>	ABN: <input style="width: 10%;" type="text"/>
Street Address: <input style="width: 80%;" type="text"/>	Postal Address: <input style="width: 80%;" type="text"/>
Town/Suburb: <input style="width: 80%;" type="text"/>	Town/Suburb: <input style="width: 80%;" type="text"/>
State: <input style="width: 10%;" type="text"/>	Post Code: <input style="width: 10%;" type="text"/>
Phone: <input style="width: 80%;" type="text"/>	Fax: <input style="width: 80%;" type="text"/>

Section E: Execution (GrainCorp Use Only)					Freight Provider ID
Stocks Dept Use Only	Workflow submitted	Workflow Approved	FP ID Received	FP ID Notified	
Yes/No					
Initials					
Date	<input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/>	<input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/>	<input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/>	<input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/> / <input style="width: 10%;" type="text"/>	

Please email completed form to: timeslotting@graincorp.com.au

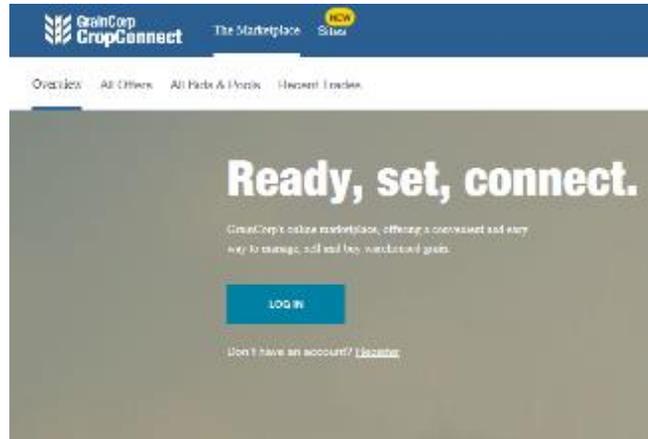
Road Freight Provider Application
UNCONTROLLED WHEN PRINTED
CDID-16-279

Last Modified: 21/08/2023 11:19 AM
Document Type: Tool
Page: 1

On receipt of the form, GrainCorp will respond with a Freight Provider ID number and instructions for accessing Time Slotting (<https://Time Slotting.graincorp.com.au>) .

Once GrainCorp subcontractors have a freight provider number, a self-registration process link is available in the CropConnect.

To access, go to <http://cropconnect.com.au/> and click 'Register'.



Complete and submit the 'Request a User Account for GrainCorp Systems' web form below, selecting 'Freight Provider' as the User Type. Provide all company information, including the Freight Provider ID number that GrainCorp provides after the Road Freight Provider Application form is processed.




Tracking No:

Application Date: 6/3/2016

Request a User Account for GrainCorp Systems

Please enter the following information and press the Submit button below.
 Fields marked * are mandatory.
 Pressing clear will clear all fields on the screen.
 The email address shown below will be used for mailing of reports, confirmations and other communications with you.

User Type: * Grower Buyer Freight Provider

Company Details

Company Name: * AUN Number: * Company Code:

Address: Suburb/Town: State: Postcode:

User Details

First Name: * Surname: *

Email Address: * Repeat Email Address: *

Telephone: *

Access Details

Access to Freight Provider ID:

IDs Added:

Comments:

Once completed, an email from GrainCorp with your login details and temporary password will be provided. Time Slotting system is available at <https://Time Slotting@graincorp.com.au>

Google Chrome is the recommended browser.

Time Slotting

For GrainCorp and non-GrainCorp Subcontractors

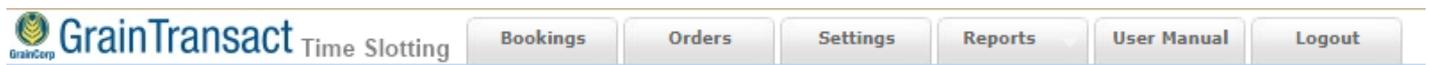
3. Time Slotting – for GrainCorp and non-GrainCorp Subcontractors

This section is for use by GrainCorp subcontractors to maintain permits in Time Slotting if prompted to do so from the Carrier Portal, and for non-GrainCorp subcontractors to book time slots and update permits.

To access Time Slotting, go to <https://Time Slotting.graincorp.com.au>.

3.1. Navigating Time Slotting

Tabs are used to navigate between the different functions.



Bookings – displays a list of orders to create, change and cancel time slots.

Orders – similar to Bookings, displaying a list of orders to create, change and cancel time slots.

Settings - allows you to manage contact details for schedulers, and manage drivers, fleets and permits.

Reports - provides access to the Site Capacity and Weekly Plan reports.

User Manual – provides instructions on how to use the system.

Logout – logs out of Time Slotting

3.2. Bookings

The Bookings screen is the main screen in Time Slotting and is used to perform the following:

- Create time slot bookings
- View existing bookings
- Change bookings
- Cancel bookings (Note: GNC-Subcontractors will need to cancel/reject loads in CropConnect)
- Delegate bookings to other freight providers (option not available for GrainCorp subcontractors)
- View truck arrival and turn-around times

Time Slot Bookings *Late arrivals and cancellations must be advised ASAP.*

Date: 03/08/2023 To:

From Location: To Location:

Region: Cluster: Port Zone:

Truck Rego: Truck Driver: Booking ID:

Customer: Freight Provider: 181807

More Filters

Due No Slots No Rego No Show
 Site Cancel <30hrs notice Site Cancel >30hrs notice Late - Truck Turn Around >2hrs
 Truck Cancel <30hrs notice Truck Cancel >30hrs notice Late - Site Turn Around >1hr
 On Time Early Rejections Unbooked

GC Reference No: Customer Ref No: Shipment No:

Commodity: Season Year: Grade:

Order Type: Booked:

Plan Date	GC Ref No	Customer	Customer Ref	Grade	Booking	Dir	Freight Provider	Delegated Freight Provider	Driver	Reg	Truck Type	Partial Load	Bookings	Req Tns	Bld Tns	Actual Tns	From	To	Map	Capacity Group	Date	Time Slot	Transht Hours	Req v Alloc	Split	Truck Arrive
Thu 03/08	3000472848	FREIGHT MOVEMENT	UAT TEST	APW1	<input type="checkbox"/>	8007740518	O	GRAINCORP ROAD FREIGHT	SAFE GRAIN FREIGHTERS	SAFE GRAIN FREIGHTERS	\$\$\$000		View Booking		32.0		Thallon	ALLIED MILLS - TENNYSON	Map	Original	Thu 03/08	07:00 -		0		
Thu 03/08	3000472837	GRAINCORP	NSW/QLD	H2	<input type="checkbox"/>	8007740387	O	SAFE GRAIN FREIGHTERS		Meg	68-CML		View Booking	400.0			Moree Sub	Fisherman Islands Terminal	Map	Original	Thu 03/08	09:00 - 10:00	7	0		
					<input type="checkbox"/>	8007740388	I	SAFE GRAIN FREIGHTERS		Meg	68-CML		View Booking	41.4			Moree Sub	Fisherman Islands Terminal	Map	Grain weighbridge	Thu 03/08	16:00 - 17:00	7	0		
Thu 03/08	3000472859	GRAINCORP	QLD IN	H2	<input type="checkbox"/>	8007740410	I	SAFE GRAIN FREIGHTERS		BEC	BEC123	68-CML	View Booking	200.0			THALLON GRAINS - THALLON	Thallon	Map	Original	Thu 03/08	13:00 - 14:00		0		
Thu 03/08	3000472877	GRAINCORP	TIME SLOTS	AUH2	<input type="checkbox"/>	8007740545	O	SAFE GRAIN FREIGHTERS		Kieren	KG1	68-CML	View Booking	2,000.0			Biloela	St James	Map	Original	Thu 03/08	15:00 - 16:00	0	0	15:40	
					<input type="checkbox"/>	8007740546	I	SAFE GRAIN FREIGHTERS		Kieren	KG1	68-HML	View Booking	40.6			Biloela	St James	Map	Original	Thu 03/08	15:00 - 16:00	0	(3)		

First < 1 2

GrainCorp Roadfreight sub-contractors can only enter truck details and permits in Time Slotting. Changing time slots must be done in conjunction with the GrainCorp Road Planner.

3.3. Creating, Viewing and Changing slots

Hyperlinks (eg 'View Booking' and Create Booking' – highlighted blue in the Bookings column) are used to create new bookings and view or change existing bookings.

<input type="checkbox"/>	Booking	Dir	Freight Provider	Delegated Freight Provider	Driver	Reg	Truck Type	Partial Load	Bookings	Req Tns	Bkd Tns	Actual Tns	From	To
<input type="checkbox"/>	8007740518	O	GRAINCORP ROAD FREIGHT	SAFE GRAIN FREIGHTERS	SAFE GRAIN FREIGHTERS	\$\$\$000			View Booking		32.0		Thallon	ALLIED MILLS - TENNYSON
			SAFE GRAIN FREIGHTERS						Create Booking	400.0			Moree Sub	Fisherman Islands Terminal
<input type="checkbox"/>	8007740387	O	SAFE GRAIN FREIGHTERS		Meg		68-CML		View Booking		41.4		Moree Sub	Fisherman Islands Terminal
	8007740388	I	SAFE GRAIN FREIGHTERS		Meg		68-CML		View Booking		41.4		Moree Sub	Fisherman Islands Terminal

3.4. Cancelling slots

Time Slots must be cancelled with as much notice as possible to allow other trucks to book the slots, and to allow GrainCorp to replan allocated resources.

The Bookings tab has a 'Cancel Time Slot' function by checking the box for a booking, and then pressing the 'Cancel Selected' button.

Note that it is important GrainCorp subcontractors **do not** cancel time slots in Time Slotting. Loads that cannot be completed must be rejected via the CropConnect Carrier Portal.

Plan Date	GC Ref No	Customer	Customer Ref	Grade	<input type="checkbox"/>	Booking	Dir	Freight Provider	Driver	Reg	Truck Type	Partial Load	Bookings	Req Tns	Bkd Tns	Actual Tns	From	To	Map	Cap	Grd
Sat 05/08	3000472877	GRAINCORP	TIME SLOTTING S2S	AUH2	<input checked="" type="checkbox"/>			SAFE GRAIN FREIGHTERS					Create Booking	2,000.0			Biloela	St James	Map		
					<input checked="" type="checkbox"/>	8007740553	O	SAFE GRAIN FREIGHTERS	John	SAFE1	68-HML		View Booking		43.5		Biloela	St James	Map		Orig
					<input checked="" type="checkbox"/>	8007740554	I	SAFE GRAIN FREIGHTERS	John	SAFE1	68-HML		View Booking		43.5		Biloela	St James	Map		Orig

Bookings can also be cancelled by viewing the booking and pressing the Cancel Booking button at the bottom of the screen.

Figure 1: Create/View/Change Booking Functions

The screenshot shows the 'Truck Booking' page in GrainTransact. The interface is divided into several sections, each with a numbered callout:

- 1:** Site Contact Details section, including Outbound and Inbound contact information.
- 2:** Driver and Truck Details section, including Fleet selection and Copy to Inbound Details checkbox.
- 3:** Truck Rego field in the Driver and Truck Details section.
- 4:** Truck Type dropdown menu in the Driver and Truck Details section.
- 5:** Weight Limit Type dropdown menu in the Driver and Truck Details section.
- 6:** Gross Combination Mass Limit field in the Booking Details section.
- 7:** Maximum Booked Tonnes field in the Booking Details section.
- 8:** Partial Load checkbox in the Booking Details section.
- 9:** Permit Type and Permit # fields in the Booking Details section.
- 10:** Capacity Group and Percentage Booked fields in the Time Slots section.
- 11:** Time Slot table in the Time Slots section, showing columns for Time Slot, Trucks, Grades, Commodities, and Tonnes.
- 12:** Transit Hours field in the Time Slots section.
- 13:** Preferred Time Slots section, including Outbound and Inbound Preferred Time Slot dropdowns and Date selection.

- Contact details for site are provided, including the site radio channel. These details are included in the confirmation SMS.
- Fleet time slots are possible up until midday the day before booking. Trucks are called forward at site using the truck registration, and this must be provided the afternoon before arriving.
- Copy details to inbound if same truck details for origin and destination.
- Truck details entered during booking copy to weighbridge computers to improve truck processing at site.
- Preferred site remembers configuration for that site for future (i.e. CML upcountry load and PBS A Double tip)
- Lower Gross Combination Mass Limit can be specified for trucks that split in transit or are delivering to destinations with lower mass limits. The weighbridge system will not allow the truck to leave site until the actual weight is lower than this weight.
- Booked tonnes calculate based on tare history and the maximum mass limit.
- Partial load allows for different booked tonnes to be specified if the calculated booked tonnes is wrong, or if the tare history is wrong. It can also be used at the end of orders. Use is closely monitored for trucks attempting to bypass capacity controls.
- Care must be taken when the system prompts for site access permits because there could be a last mile issue at the site. Other permits (i.e. NHVAS Mass) are entered here.
- Weekly plan is used to help customers not overbook slots on a specific day.
- Site capacity is described with trucks, grades, commodities and tonnes.
- Truck arrival details update when the truck is processed.
- Buttons allow split inbound, cancel, change or return to list and confirmation SMS.

3.5. Texts and emails generated by Time Slotting

To communicate operational delays for truck efficiency and driver fatigue planning, Time Slotting generates SMS texts and emails to schedulers.

To configure, go to Settings > Schedulers.

The screenshot shows the 'Freight Provider Settings' page for 'SAFE GRAIN FREIGHTERS'. The 'Site Delay Notification' dropdown menu is open, showing options: Driver, Driver and Scheduler, and Scheduler. The 'SMS Driver by Default' checkbox is unchecked. There are also links for 'Schedulers', 'Fleet', 'Drivers', and 'Permits'.

The default is to send notifications to the driver, and this can be configured as per the dropdown. This screen also allows configuration of the default SMS when creating or changing bookings.

The screenshot shows the 'Scheduler Settings' page. It includes fields for Name, Address, and Phone. Below that is a warning: 'If incorrect contact details are recorded, delay and confirmation notifications will not be received.' There are input fields for First Name, Last Name, Email, Phone, and Mobile. A dropdown menu for 'Send Site Delay/Cancel Notifications To' is set to 'Email'. An 'Add New' button is present. At the bottom, there is a table of schedulers:

Name	Email	Phone	Mobile	Notifications
John Safety	john.safety@safegrainfreighters.com.au	0411111111	0411111111	Email Edit Delete

GrainCorp uses the Scheduler details to communicate with truck companies and it is important to keep these up to date. Time Slotting generates SMS and emails with the following information.

SMS Type	SMS Example
Create Booking	8007740557 SAFE1 - Biloela - 5 Aug@07-08 (ch14,ph:18-0080-9482 ENQ Laura 0498554213) to - St James - 5 Aug@13-14 (ch--,ph:18-0080-9482 Enq brett 0437217792)
Change Booking	8007740553 SAFE1 - Biloela - New Time 5 Aug@08-09 (ch14,ph:18-0080-9482 ENQ Laura 0498554213) to - St James - New Time 5 Aug@15-16 (ch--,ph:18-0080-9482 Enq brett 0437217792)
Site Delay	SITE DELAY: 8007740555 SAFE1 - Biloela - New Time 5 Aug@09-10 (ch14,ph:18-0080-9482 ENQ Laura 0498554213) - Reason: Weather Delays
Site Cancel	SITE CANCELLATION: 8007740555 SAFE1 - Biloela - 5 Aug@09-10 (ch14,ph:18-0080-9482 ENQ Laura 0498554213) - Reason: Weather Delays

3.6. Delegating Time Slots – (only applies to Non-GrainCorp Subcontractors)

Subcontracting is common in the grain industry and Time Slotting allows truck companies to share their time slot with another truck company.

Select the time slot and press the **Delegate Selected** button.

Plan Date	GC Ref No	Customer	Customer Ref	Grade	Booking	Dir	Freight Provider	Driver	Reg	Truck Type	Partial Load	Bookings	Req Tns	Bkd Tns	Actual Tns	From	To	Map	Capacity Group	Date	Time Slot	Transit Hours	Req v Alloc	Split
Sat 05/08	3000472877	GRAINCORP	TIME S2S	AUH2	<input checked="" type="checkbox"/>		SAFE GRAIN FREIGHTERS					2,000.0				Biloela	St James	Map						
					<input checked="" type="checkbox"/>	0	SAFE GRAIN FREIGHTERS	John	SAFE1	68-HML		43.5				Biloela	St James	Map	Original	Sat 05/08	08:00 - 09:00	5	0	
					<input type="checkbox"/>	I	SAFE GRAIN FREIGHTERS	John	SAFE1	68-HML		43.5				Biloela	St James	Map	Original	Sat 05/08	13:00 - 14:00	5	0	

Specify the type of delegation.

Delegate Freight Provider

Select Freight Provider: 181809

Allow driver details change:

Allow truck details change:

Allow time slot change:

View time slot:

A new 'Delegated Freight Provider' column displays.

Plan Date	GC Ref No	Customer	Customer Ref	Grade	Booking	Dir	Freight Provider	Delegated Freight Provider	Driver	Reg	Truck Type	Partial Load	Bookings	Req Tns	Bkd Tns	Actual Tns	Fr
Sat 05/08	3000472877	GRAINCORP	TIME S2S	AUH2	<input type="checkbox"/>		SAFE GRAIN FREIGHTERS						2,000.0				Bil
					<input type="checkbox"/>	0	SAFE GRAIN FREIGHTERS	SAFE GRAIN FREIGHTERS 2	John	SAFE1	68-HML		43.5				Bil
					<input type="checkbox"/>	I	SAFE GRAIN FREIGHTERS	SAFE GRAIN FREIGHTERS 2	John	SAFE1	68-HML		43.5				Bil

The **Un-Delegate Selected** button removes the delegation when the box is checked for that booking. Un-delegating means the other truck company is unable to view any details associated with that booking.

3.7. Split inbound time slots

When moving grain between locations, trucks can split in transit.

Common locations where this occurs are truck movements from Qld country locations to Qld ports, particularly in central Qld where Type 1 Road Trains and Type 1 AB triples cannot access the ports.

Care must be taken with split inbound truck movements because replacing the dolly with the prime mover creates a risk of overloading. To manage this risk when splitting a truck, book the load truck in the Outbound column and specify the

first truck combination that will split deliver, then press **Split Inbound**.

It is important to use the lower gross combination mass limit function to specify how much the truck should underload by at the outbound site. Truck drivers should understand how to distribute the load within the trailers that will be split delivering, to minimise the risk of the truck being overloaded either overall, or on any axle groups at the point of delivery.

Book the second slot with the other truck details, noting a blue line will display for the other split inbound booking.

The screenshot displays the GrainTransact 'Truck Booking' form. Key sections include:

- Truck Booking:** Shows origin (Bilbie), destination (St James), and booking ID (A424).
- Order Details:** Includes site contract details and driver/truck information.
- Booking Details:** Displays gross combination mass (4400) and maximum booked tonnes (29.25).
- Time Slots:** A table showing scheduled arrival times for split inbound movements. The table has columns for Time Slot, Trucks, Grades, Commodities, Tonnes, and Comments. A blue line highlights a specific time slot (18:00-19:00) for the second booking.
- Preferred Time Slots:** A section for recording preferred time slots based on expected journey times.

3.8. Settings > Fleet Settings

Use this section to add, edit and delete truck details independently of bookings.

Fleet Settings

Name: SAFE GRAIN FREIGHTERS
 Address: SAFE GRAIN, Sydney, NSW, AU, 2000
 Phone:

If incorrect contact details are recorded, delay and confirmation notifications will not be received.

[Add New](#)

Filters
 Truck Rego: State of Rego:
 Truck Type:
 Weight Limit Type:

[Filter](#)

Truck Rego	State Rego	Truck Type	Weight Limit Type	Notice	Steer Allowance (t)	Lower GCML (t)	Modify Date	
SAFE1		68 - 9 AX B-DOUBLE	Concessional Mass Limit		0.5		04/08/2023	Edit Copy <input type="checkbox"/>
SAFE1		68 - 9 AX B-DOUBLE	Higher Mass Limit		0.5		04/08/2023	Edit Copy <input type="checkbox"/>
SAFE1		96 - 15 AX AB-TRIPLE ROAD TRAIN & 3 AX DOLLY	Concessional Mass Limit		0.5	98.00	04/08/2023	Edit Copy <input type="checkbox"/>
SAFE2		68 - 9 AX B-DOUBLE	Concessional Mass Limit		0.5		04/08/2023	Edit Copy <input type="checkbox"/>

[Delete](#)

3.9. Settings > Drivers

Drivers are maintained independently of truck registrations. When the truck rego is entered into a booking, the driver associated with that rego will be populated automatically.

 **GrainTransact** Time Slotting [Bookings](#) [Orders](#) [Settings](#) [Reports](#) [User Manual](#) [Logout](#)

Driver Settings

Name: SAFE GRAIN FREIGHTERS
 Address: SAFE GRAIN, Sydney, NSW, AU, 2000
 Phone:

If incorrect contact details are recorded, delay and confirmation notifications will not be received.

Driver Name: Mobile: Truck Rego: State of Rego:

[Add New](#)

Filters
 Driver Name: Mobile: Truck Rego: State of Rego:

[Filter](#)

Driver Name	Mobile	Truck Rego	State of Rego	
		SAFE1		<input type="checkbox"/>
 John	0411804532	SAFE1		Edit <input type="checkbox"/>
		SAFE1		<input type="checkbox"/>

[Delete](#)

3.10. Settings > Permits

All bookings will be evaluated for required permits based on site locations, truck configuration and truck weight limit type. Permits that can be entered:

- NHVAS mass numbers
- TMA, IAP and NSW HML Certificate of Enrolment numbers
- NHVR Access Permit
- NHVR PBS Access Permit
- PBS Vehicle Approval

Permit Settings

Name: SAFE GRAIN FREIGHTERS
 Address: SAFE GRAIN, Sydney, NSW, AU, 2000
 Phone:

If incorrect permit details are recorded, delays may occur on site.

Permit Type:

Filters

Permit Type: Permit #:
 Truck Rego: State of Rego:
 Truck Type:
 Weight Limit Type:
 Site:

Permit Type	Sub-type	Permit #	Valid From	Expiry Date	Weight Limit Type	Details
GHMS Permit #	Grain Harvest Mgt Scheme	216765	01/01/2000	12/12/9999	Grain Harvest Management Scheme	1 Truck Edit Delete
GHMS Permit #	Grain Harvest Mgt Scheme	225678		30/06/2024	Performance Based Standard - HML	1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	IAP9999999	01/01/2000	12/12/9999		1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	IAP5586945	25/02/2022	01/06/2026	Performance Based Standard - HML	1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	TT080980987	07/06/2023	01/07/2023	Higher Mass Limit	1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	0918724987	05/07/2023	29/07/2024		1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	IAP11223344				1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	V123456789				1 Truck Edit Delete
IAP Certificate #	Intelligent Access Program	IAP1234567				1 Truck Edit Delete
IAP Certificate #	TMA Certificate	BCR0001	25/02/2022		Higher Mass Limit	1 Truck Edit Delete
IAP Certificate #	TMA Certificate	DJA0001	23/01/2023		Performance Based Standard - HML	1 Truck Edit Delete
IAP Certificate #	TMA Certificate	HBK0001	15/06/2023		Higher Mass Limit	1 Truck Edit Delete
IAP Certificate #	TMA Certificate	000000023	21/06/2023		Higher Mass Limit	1 Truck Edit Delete
IAP Certificate #	TMA Certificate	TMA0980980	02/08/2023	02/09/2025		1 Truck Edit Delete
IAP Certificate #	TMA Certificate	08098098				1 Truck Edit Delete
IAP Certificate #	TMA Certificate	098098098				1 Truck Edit Delete
IAP Certificate #	TMA Certificate	700440V8				1 Truck Edit Delete
IAP NSW Certificate #	NSW HML Certificate of Enrolment	IAP9999999	01/01/2000	01/01/2025		1 Truck Edit Delete
IAP NSW Certificate #	NSW HML Certificate of Enrolment	IAP0707200	01/01/2000	01/01/2025		1 Truck Edit Delete
IAP NSW Certificate #	NSW HML Certificate of Enrolment	IAP112233	27/09/2017	22/09/2025		1 Truck Edit Delete
IAP NSW Certificate #	NSW HML Certificate of Enrolment	IAP108573	01/07/2023	01/12/2025		1 Truck Edit Delete
IAP NSW Certificate #	NSW HML Certificate of Enrolment	IAPNSW20	19/07/2023	22/07/2023		1 Truck Edit Delete
IAP NSW Certificate #	TMA Certificate	123456789				1 Truck Edit Delete
IAP NSW Certificate #	TMA Certificate	08098098				1 Truck Edit Delete
IAP NSW Certificate #	TMA Certificate	098098098				1 Truck Edit Delete
IAP NSW Certificate #	TMA Certificate	VA3931				1 Truck Edit Delete

Carrier Portal

For GrainCorp Subcontractors

4. Carrier Portal for GrainCorp Subcontractors

Once the access process is complete as outlined in section 2.3 How to Access Time Slotting and the CropConnect Carrier Portal, log into CropConnect via <https://cropconnect.com.au/cc/account>.

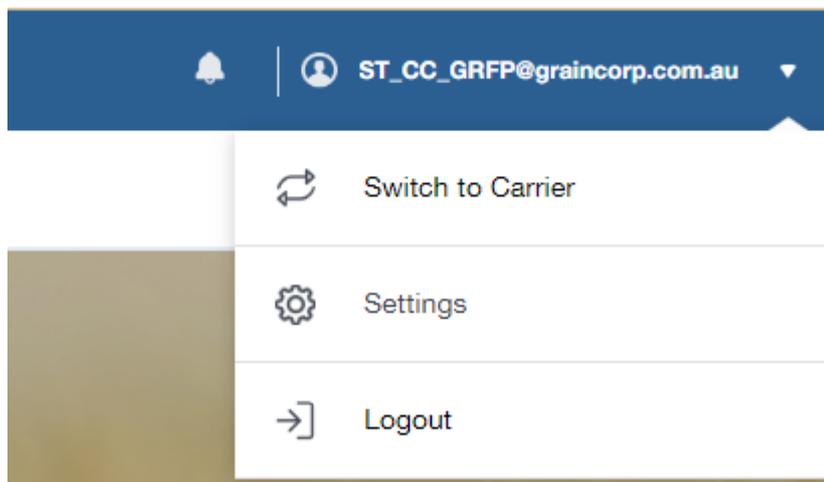
4.1. Navigating between Customer, Grower and Carrier profiles

CropConnect is designed to work for:

- Buyers
- Growers
- Carriers (Freight Providers)

Navigation between the different configurations is possible in the top right-hand corner.

It might be necessary to switch to the Carrier view on first log on.



4.2. Accepting Orders

Orders are managed in 4 steps through the carrier portal.

A GrainCorp Road Freight Planner allocates loads to a Freight Provider in the Carrier Portal and they appear in the 'New Orders' tab.

Select the load/s and click 'Accept' or 'Reject'. When rejecting loads, it is important to also inform the Planner.

New Orders													
Orders in Progress													
Proof of Delivery													
Completed													
40 orders													
ⓘ Carriers are required to have valid permits. Please log into Time Slotting (timeslotting.graincorp.com.au) to manage your permits. Export to CSV													
⚠ 27 orders have alerts REJECT ACCEPT 													
CUSTOMER REFERENCE	FREIGHT ORDER	RATE	COMMODITY	ORIGIN	DESTINATION	TRUCK REF	TRUCK REGO	PLANNED TONNAGE	OUTLOAD DATE/TIME	INLOAD DATE/TIME	OUTLOAD BOOKING ID	INLOAD BOOKING ID	
<input checked="" type="checkbox"/>	GTD-2836-120714	6100415220	\$0.00	Wheat	Gilgandra	JBS - BEEF CITY	312	TEST2266	65.00 mt	13 Jul 2023 12:00 AM	13 Jul 2023 01:00 AM	8007740088	
<input checked="" type="checkbox"/>	GTD-2836	6100415224	\$0.00	Wheat	Gilgandra	Mt. McLaren	113	TEST545	65.00 mt	13 Jul 2023 11:00 AM	13 Jul 2023 01:00 PM	8007740097	8007740098
<input checked="" type="checkbox"/>	SITE TO SITE TEST	6100415226	\$0.00	Wheat	Thallon	Moree Sub	-	DAW001	45.00 mt	24 Jul 2023 07:00 AM	24 Jul 2023 04:00 PM	8007740165	8007740166

Accepting orders might generate a prompt that valid permits are required advising that a road planner has entered a rego and it requires details that need to be updated in Time Slotting.

✕

Valid permits required

The following truck(s) assigned to your order(s) require valid permits:

TEST2266, TEST545

Please check the rego, or go to Time Slotting to manage your permits.

OK

4.3. Orders in Progress

Once orders are accepted in the New Orders tab, they appear in the Orders in Progress tab.

Function	Description
1. Filters	Change date range and filter by different columns in the table. The default filter is for one month behind and one month ahead of the current date.
2. Send Message	Sends a SMS to the phone number setup during account creation process. You can change the phone number and forward the SMS.
3. Cannot Deliver	Advises GrainCorp Road Planner that a load cannot be completed. This must be done ASAP to allow allocation of a different truck to the order. If rejecting a load, please advise the Planner separately.
4. Edit Button	Allows Truck Registration to be added or changed.
5. Alert Prompts	Advises when it is necessary to log into Time Slotting to update truck permit details for a movement.

If prompted to update truck details in Time Slotting

1. Log into <https://Time Slotting.graincorp.com.au> with the username and password (same details as CropConnect Carrier Portal)
2. Search for the registration in the Bookings tab
3. View the booking

4. Change the booking
5. Update the truck details
6. For further guidance refer to Section 3.2 Bookings above, specifically Figure 2: Create/View/Change Booking Functions

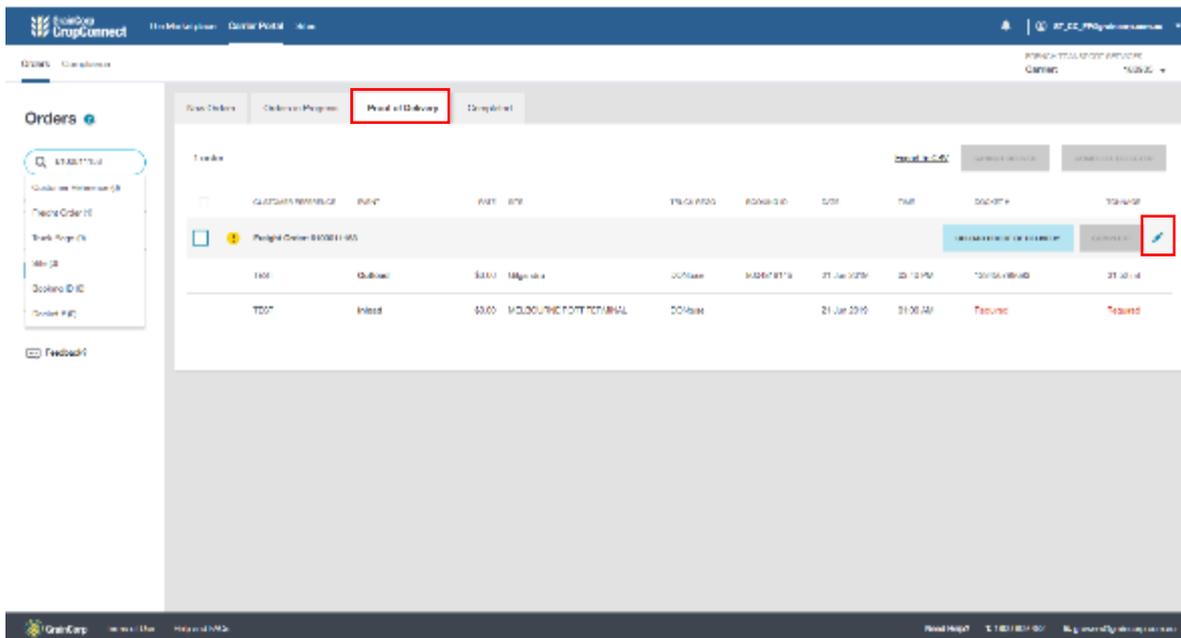
Once the registration is updated in Time Slotting, the permit details save to the settings and will populate for all future bookings.

A good tip is to update the registration as soon as an alert displays in the Carrier Portal because once the permits are setup, it automatically applies every time the registration is entered. If it is not done at this step, truck details must be updated separately in Time Slotting for each booking.

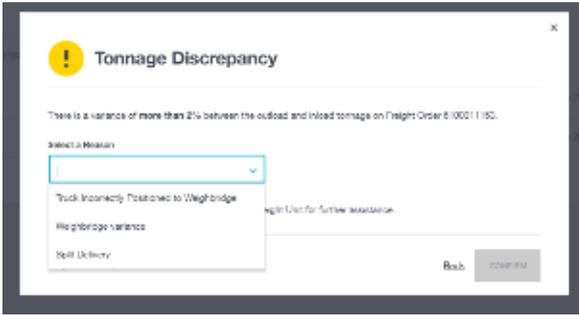
4.4. Proof of Delivery

Movements where both origin and destination are GrainCorp sites require no further action in the portal.

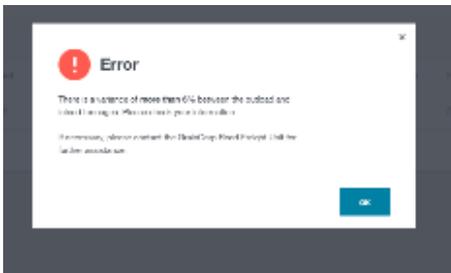
For non-GrainCorp legs, Proof of Delivery documents must be uploaded in the 'Proof of Delivery' tab. Press the edit  icon on the far right of the page to commence the update process. The system will prompt for time, date and tonnage of load. Once all details are entered, the blue 'Complete' button will become available. The load will then move to the 'Completed' tab and will be available for payment.



If there is a 2% to 6% difference between outload and inload tonnages, a reason must be entered to explain the difference from a drop-down selection.



If the difference is above 6% the below error message will appear. The load will not be able to be completed in the portal and the GrainCorp Road Planner should be advised.



4.5. Completed Bookings

All completed bookings are visible in this tab. Loads not visible in this tab are not available for payment. Please contact your Road Freight Planner so the problem can be resolved.



4.6. Compliance Documentation

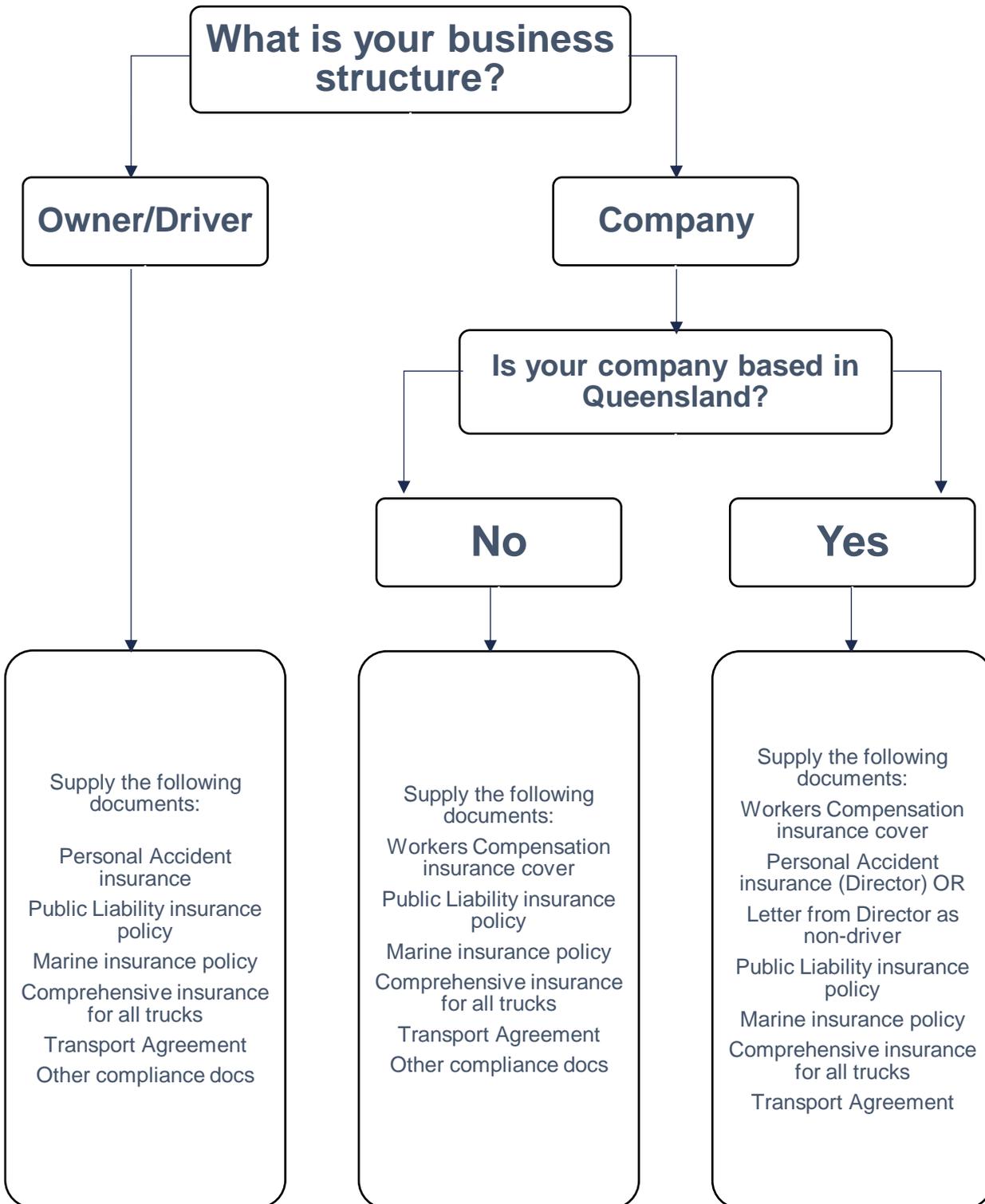
All GrainCorp subcontractors must supply a signed contract (Transport Agreement) and upload copies of associated insurances before they can work with GrainCorp. These documents can be uploaded via the 'Compliance' tab. GrainCorp requires all subcontractors to ensure these documents are kept current.

To toggle between the Orders screen where loads are confirmed and completed, and the Compliance screen, use the links at the top of the screen.

The screenshot displays the GrainCorp Carrier Portal interface. The top navigation bar includes 'The Marketplace', 'Carrier Portal', and 'Sites'. The user is logged in as 'ST_CC_GRP@graincorp.com.au'. The 'Compliance' tab is selected, showing a list of required documents:

Document Name	Upload Date	Expiry Date	Status	Actions
2_1_status.txt	20 Jun 2023		Uploaded	Upload File
91bidcaeh.txt		20 Feb 2026	Uploaded	Edit, Upload File
account_deletion.txt		02 Feb 2024	Uploaded	Edit, Upload File
No file uploaded			Missing	Upload File
No file uploaded			Missing	Upload File
No file uploaded			Missing	Upload File

4.7. Compliance Documentation Flow Chart



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